

## Project Progress Questionnaires

### Questionnaire № 1: Management of the project and coordination of the activities

| №  |  | I* | II* | III* |
|----|--|----|-----|------|
| 1  | The coordinator answers on time of the questions of the partners related to the project implementation, the management of the activities and the administrative questions. |    |     |      |
| 2  | The partners receive clear information about the financial topics.   |    |     |      |
| 3  | The information that the coordinator gives is clear and helps for the implementation of the project activities.  |    |     |      |
| 4  | The coordinator of the project demonstrates professionalism in answering questions asked by the consortium partners.   |    |     |      |
| 5  | The project coordinator communicates regularly with the project partners and coordinates the activities.   |    |     |      |
| 6  | There obligations of each partner are clearly explained by the coordinator.  |    |     |      |
| 7  | All the partners of the consortium take part in the process of decision-making.  |    |     |      |
| 8  | If there are any problems the partners take decision all together.   |    |     |      |
| 9  | The coordinator of the project monitors for the implementation of the activities within the timetable.   |    |     |      |
| 10 | The partners spread between themselves all the necessary information for the right implementation of the project.  |    |     |      |

\* I – disagree II – partially agree III - agree



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**Questionnaire № 2: Quality monitoring**

| №  |   | I* | II* | III* |
|----|---|----|-----|------|
| 1  | The process of the quality monitoring is satisfactory and regularly.  |    |     |      |
| 2  | P3 – the partner responsible for the quality assurance of the projects monitors the activities to be implemented according to the time table and deliverables to be done on time. |    |     |      |
| 3  | The Quality Assurance Strategy is very useful document within the quality assurance process.  |    |     |      |
| 4  | P3 communicates with the partners when they develop some of the deliverables.   |    |     |      |
| 5  | The project partners encourage the collaboration between the partners in order to improve the quality of the activities and results.  |    |     |      |
| 6. | All the partners help for the quality of the project results.   |    |     |      |
| 7. | P3 gives recommendations about the quality of the results of the project.   |    |     |      |

**\* I – disagree II – partially agree III - agree**



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**Questionnaire № 3: Communication between the partners**

| № |  | I* | II* | III* |
|---|--|----|-----|------|
| 1 | The meetings between the partners are good organized.  |    |     |      |
| 2 | The meetings between the partners are according to the time table.   |    |     |      |
| 3 | The accommodation and the transport arrangements are appropriate.  |    |     |      |
| 4 | The skype conferences are conducted according to the application form.   |    |     |      |
| 5 | The objectives of the skype conferences are clear and adequate.  |    |     |      |
| 6 | The minutes of the skype conferences are prepared after each of them and are approved by each project partner. |    |     |      |
| 7 | The project partners communicate regularly by e-mails.   |    |     |      |

**\* I – disagree II – partially agree III - agree**



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